

STANHOPE ROAD SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

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STANHOPE ROAD SCHOOL

Financial Statements - For the year ended 31 December 2017

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Stanhope Road School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.


The School's 2017 financial statements are authorised for issue by the Board.

DAVID HARLEY GRANT
Full Name of Board Chairperson


Signature of Board Chairperson

31/5/2018
Date:

Corinne R. Hansell
Full Name of Principal


Signature of Principal

31st May 2018
Date:

Stanhope Road School
Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	3,906,306	3,541,388	3,800,924
Locally Raised Funds	3	257,932	166,500	277,158
Interest Earned		2,799	2,300	6,277
International Students	4	-	10,000	13,189
		<u>4,167,037</u>	<u>3,720,188</u>	<u>4,097,548</u>
Expenses				
Locally Raised Funds	3	140,840	65,000	145,325
International Students	4	205	-	355
Learning Resources	5	2,589,200	2,361,305	2,600,606
Administration	6	210,298	216,100	258,370
Finance Costs		3,566	2,783	2,765
Property	7	1,170,701	961,615	1,174,642
Depreciation	8	78,284	84,300	80,491
Loss on Disposal of Property, Plant and Equipment		21	-	-
		<u>4,193,115</u>	<u>3,691,103</u>	<u>4,262,554</u>
Net Surplus / (Deficit)		(26,078)	29,085	(165,006)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(26,078)</u>	<u>29,085</u>	<u>(165,006)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Stanhope Road School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>179,947</u>	<u>179,947</u>	<u>329,756</u>
Total comprehensive revenue and expense for the year	(26,078)	29,085	(165,006)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	15,197
Equity at 31 December	<u>153,869</u>	<u>209,032</u>	<u>179,947</u>
Retained Earnings	153,869	209,032	179,947
Equity at 31 December	<u>153,869</u>	<u>209,032</u>	<u>179,947</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Stanhope Road School
Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	9	39,191	279,726	226,842
Accounts Receivable	10	150,035	178,369	125,256
GST Receivable		6,013	-	11,748
Prepayments		7,527	5,136	5,613
Inventories	11	21,127	22,564	17,746
Funds owed for Capital Works Projects	17	17,508	-	-
		<u>241,401</u>	<u>485,795</u>	<u>387,205</u>
Current Liabilities				
GST Payable		-	4,285	-
Accounts Payable	13	192,595	219,424	300,141
Revenue Received in Advance	14	63	3,378	4,050
Provision for Cyclical Maintenance	15	5,000	10,960	4,950
Finance Lease Liability - Current Portion	16	21,813	6,785	14,549
Funds held for Capital Works Projects	17	-	-	38,679
		<u>219,471</u>	<u>244,832</u>	<u>362,369</u>
Working Capital Surplus/(Deficit)		21,930	240,963	24,836
Non-current Assets				
Property, Plant and Equipment	12	198,661	85,088	210,237
		<u>198,661</u>	<u>85,088</u>	<u>210,237</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	46,953	115,543	29,720
Finance Lease Liability	16	19,770	1,476	25,406
		<u>66,723</u>	<u>117,019</u>	<u>55,126</u>
Net Assets		<u>153,868</u>	<u>209,032</u>	<u>179,947</u>
Equity		<u>153,869</u>	<u>209,032</u>	<u>179,947</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Stanhope Road School
Statement of Cash Flows
For the year ended 31 December 2017

		2017	2017	2016
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		877,739	958,850	898,479
Locally Raised Funds		253,438	152,878	246,308
Hostel				
International Students		-	10,000	13,189
Goods and Services Tax (net)		5,735	-	(16,033)
Payments to Employees		(548,083)	(554,500)	(652,498)
Payments to Suppliers		(512,785)	(601,872)	(498,844)
Cyclical Maintenance Payments in the year		-	-	(117,292)
Interest Paid		(3,566)	(2,783)	(2,765)
Interest Received		2,799	1,481	6,277
Net cash from / (to) the Operating Activities		75,277	(35,946)	(123,179)
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(47,990)	(57,500)	(82,104)
Proceeds from Sale of Investments		-	-	260,720
Net cash from / (to) the Investing Activities		(47,990)	(57,500)	178,616
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	15,197
Finance Lease Payments		(14,589)	(8,880)	(7,833)
Funds Administered on Behalf of Third Parties		-	-	1
Funds Held for Capital Works Projects		(200,349)	-	50,165
Net cash from Financing Activities		(214,938)	(8,880)	57,530
Net increase/(decrease) in cash and cash equivalents		(187,651)	(102,326)	112,967
Cash and cash equivalents at the beginning of the year	9	226,842	382,052	113,875
Cash and cash equivalents at the end of the year	9	39,191	279,726	226,842

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Stanhope Road School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Stanhope Road School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

The School has met the requirements under section 28 of schedule 6 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	20 years
Building Improvements	20 years
Furniture and Equipment	5-20 years
Information and Communication	3-5 years
Motor Vehicles	5 years
Library Resources	8 years

Leased assets are depreciated over the life of the lease.

l) Impairment of property, plant, and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements*Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operational grants	715,361	783,850	692,406
Teachers' salaries grants	2,084,136	1,860,605	2,004,787
Use of Land and Buildings grants	896,799	721,933	876,700
Other MoE Grants	205,026	175,000	223,820
Other government grants	4,984	-	3,211
	<u>3,906,306</u>	<u>3,541,388</u>	<u>3,800,924</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue			
Donations	27,439	23,500	55,282
Fundraising	39,309	20,500	36,021
Other revenue	1,334	-	-
Trading	74,700	53,000	57,463
Activities	115,150	69,500	128,392
	<u>257,932</u>	<u>166,500</u>	<u>277,158</u>
Expenses			
Activities	59,471	17,000	64,547
Trading	67,026	48,000	56,058
Fundraising (costs of raising funds)	14,343	-	24,720
	<u>140,840</u>	<u>65,000</u>	<u>145,325</u>
<i>Surplus for the year Locally raised funds</i>	<u>117,092</u>	<u>101,500</u>	<u>131,833</u>

4. International Student Revenue and Expenses

	2017 Actual Number	2017 Budget (Unaudited) Number	2016 Actual Number
International Student Roll	0	2	2
Revenue			
International student fees	-	10,000	13,189
Expenses			
International student levy	205	-	355
	<u>205</u>	<u>-</u>	<u>355</u>
<i>Surplus for the year International Students'</i>	<u>(205)</u>	<u>10,000</u>	<u>12,834</u>

5. Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Curricular	34,327	40,400	43,684
Library resources	1,877	3,500	1,962
Employee benefits - salaries	2,502,185	2,246,105	2,473,963
Staff development	24,000	53,300	66,358
Minor R&M Equipment	26,811	18,000	14,639
	<u>2,589,200</u>	<u>2,361,305</u>	<u>2,600,606</u>

6. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Audit Fee	6,300	7,100	6,200
Board of Trustees Fees	2,915	4,200	3,300
Board of Trustees Expenses	4,043	11,000	11,668
Communication	9,281	7,500	8,453
Consumables	12,721	13,600	12,006
Operating Lease	19,763	23,500	29,406
Legal Fees	5,000	-	-
Other	15,272	14,700	15,495
Employee Benefits - Salaries	115,568	117,000	150,056
Insurance	6,175	2,500	6,035
Service Providers, Contractors and Consultancy	13,260	15,000	15,751
	<u>210,298</u>	<u>216,100</u>	<u>258,370</u>

7. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Caretaking and Cleaning Consumables	63,770	61,500	60,269
Cyclical Maintenance Expense	17,283	18,282	54,184
Grounds	15,266	22,500	18,021
Heat, Light and Water	34,856	38,400	37,149
Repairs and Maintenance	76,437	35,000	34,823
Use of Land and Buildings	896,799	721,933	876,700
Security	8,232	7,000	13,277
Employee Benefits - Salaries	54,718	52,000	67,955
Sunshine Coach	3,340	5,000	5,514
Contractors & Consultants	-	-	6,750
	<u>1,170,701</u>	<u>961,615</u>	<u>1,174,642</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Depreciation

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Buildings	2,292	2,399	2,291
Building Improvements	5,134	6,027	5,755
Furniture and Equipment	16,955	17,010	16,240
Information and Communication Technology	29,198	37,408	35,718
Motor Vehicles	6,820	4,501	4,298
Leased Assets	17,502	15,867	15,150
Library Resources	383	1,088	1,039
	<u>78,284</u>	<u>84,300</u>	<u>80,491</u>

9. Cash and Cash Equivalents

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash on Hand	425	-	463
Bank Current Account	21,391	59,006	203,385
Bank Call Account	17,375	-	22,994
Short Term Deposits	-	220,720	-
Cash equivalents and bank overdraft for Cash Flow Statement	<u>39,191</u>	<u>279,726</u>	<u>226,842</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$39,191 Cash and Cash Equivalents, \$10,480 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2018 on Crown owned school buildings under the School's Five Year Property Plan.

10. Accounts Receivable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Receivables	7,883	6,826	8,933
Interest Receivable	-	819	-
Teacher Salaries Grant Receivable	142,152	170,724	116,323
	<u>150,035</u>	<u>178,369</u>	<u>125,256</u>
Receivables from Exchange Transactions	7,883	7,645	8,933
Receivables from Non-Exchange Transactions	142,152	170,724	116,323
	<u>150,035</u>	<u>178,369</u>	<u>125,256</u>

11. Inventories

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Stationery	445	539	817
Uniforms	20,682	22,025	16,929
	<u>21,127</u>	<u>22,564</u>	<u>17,746</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	6,875	-	-	-	(2,292)	4,583
Building Improvements	21,241	-	-	-	(5,134)	16,107
Furniture and Equipment	64,993	15,525	(21)	-	(16,955)	63,542
Information & Communication Technology	59,995	32,465	-	-	(29,198)	63,262
Motor Vehicles	29,802	-	-	-	(6,820)	22,982
Leased Assets	25,498	18,739	-	-	(17,502)	26,735
Library Resources	1,833	-	-	-	(383)	1,450
Balance at 31 December 2017	210,237	66,729	(21)	-	(78,284)	198,661

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	66,024	(61,441)	4,583
Building Improvements	115,104	(98,997)	16,107
Furniture and Equipment	443,365	(379,823)	63,542
Information & Communication Technology	467,223	(403,961)	63,262
Motor Vehicles	34,100	(11,118)	22,982
Leased Assets	76,824	(50,089)	26,735
Library Resources	99,087	(97,637)	1,450
Balance at 31 December 2017	1,301,727	(1,103,066)	198,661

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Buildings	9,166	-	-	-	(2,291)	6,875
Building Improvements	26,996	-	-	-	(5,755)	21,241
Furniture and Equipment	53,182	28,051	-	-	(16,240)	64,993
Information & Communication Technology	75,839	19,874	-	-	(35,718)	59,995
Motor Vehicles	-	34,100	-	-	(4,298)	29,802
Leased Assets	18,212	22,436	-	-	(15,150)	25,498
Library Resources	2,793	79	-	-	(1,039)	1,833
Balance at 31 December 2016	186,188	104,540	-	-	(80,491)	210,237

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Buildings	66,024	(59,149)	6,875
Building Improvements	115,104	(93,863)	21,241
Furniture and Equipment	434,545	(369,552)	64,993
Information & Communication Technology	489,052	(429,057)	59,995
Motor Vehicles	34,100	(4,298)	29,802
Leased Assets	58,085	(32,587)	25,498
Library Resources	99,087	(97,254)	1,833
Balance at 31 December 2016	1,295,997	(1,085,760)	210,237

17. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Block 2 Refurbishment	<i>in progress</i>	63,175	-	(432)	62,743	-
Block 2 Upgrade Phase 2	<i>in progress</i>	(101,854)	25,552	116,926	-	(10,480)
Alarm system upgrade	<i>completed</i>	-	30,000	30,000	-	-
Fire damage	<i>in progress</i>	-	25,200	28,737	-	3,537
Block 1 Refurbishment	<i>in progress</i>	-	-	24,451	-	24,451
Totals		(38,679)	80,752	199,682	62,743	17,508

Represented by:

Funds Held on Behalf of the Ministry of Education	(10,480)
Funds Due from the Ministry of Education	27,988
	<u>17,508</u>

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Block 2 Refurbishment	<i>in progress</i>	(86,210)	262,293	411,678	-	63,175
Block 2 Upgrade Phase 2	<i>in progress</i>	-	200,000	98,146	-	(101,854)
Relocatables Rationalisation	<i>completed</i>	-	44,700	44,700	-	-
Totals		(86,210)	506,993	554,524	-	(38,679)

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	2,915	3,300
Full-time equivalent members	0.09	0.15
<i>Leadership Team</i>		
Remuneration	765,926	627,020
Full-time equivalent members	8.00	7.00
Total key management personnel remuneration	<u>768,841</u>	<u>630,320</u>
Total full-time equivalent personnel	<u>8.09</u>	<u>7.15</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	140 - 150
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100 - 110	-	-
	<u>0.00</u>	<u>0.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual \$5,000	2016 Actual \$0
Total Number of People	1	0

21. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

22. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2017 (Capital commitments at 31 December 2016: nil).

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of laptops;

	2017 Actual \$	2016 Actual \$
No later than One Year	191	1,601
Later than One Year and No Later than Five Years	-	192
Later than Five Years	-	-
	<u>191</u>	<u>1,793</u>

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	39,191	279,726	226,842
Receivables	150,035	178,369	125,256
Investments - Term Deposits	-	-	-
Total Loans and Receivables	<u>189,226</u>	<u>458,095</u>	<u>352,098</u>

Financial liabilities measured at amortised cost

Payables	192,595	219,424	300,141
Borrowings - Loans	-	-	-
Finance Leases	41,583	8,261	39,955
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	<u>234,178</u>	<u>227,685</u>	<u>340,096</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparative Figures

Some comparative figures have been restated to ensure compliance with the Ministry of Education's Kiwi Park School model financial statements. Compliance with the model is compulsory. This change does not materially alter the financial statements.

Stanhope Road School

Statement of Responsibility

For the year ended 31 December 2017


The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

DAVID HARLEY GRANT
Full Name of Board Chairperson


Signature of Board Chairperson

31/5/2018
Date:

Corinne R. Hansell
Full Name of Principal


Signature of Principal

31/5/2018
Date: